**Meeting Report**

**Date:** April 3, 2025   
**Attendees:**

* Luis Rivera-Burgos
* Ethan Burton (Scrum Master)
* Ashton Walden

**Agenda:**

* **Team Status Update**
* Ethan will act as the Scrum Master for the milestone, and Ashton will take the role in the last sprint.
* **Task Overview for Milestone 5**
* Revision of previous milestone based on feedback (pending feedback from the professor).
* Increase storage lines from 100 to 250 (Ethan).
* Ensure compatibility between old (4-digit) and new (6-digit) file formats (Ashton).
* Support for opening multiple files within one app instance (Luis).
* UI adjustments necessary for opening multiple files (Luis).
* Updating design documents (Ethan).
* Submitting meeting reports and assisting with testing (Ethan).
* **Task Assignment Confirmation**
* **Ethan:** Requirement 1 (storage line increase).
* **Ashton:** Requirement 2 (file format compatibility).
* **Luis:** Requirement 3 (multi-file support).
* Once the first two are done, the team will support Luis with UI and logic for requirement 3.
* **Project Planning & Next Steps**
* Team members will coordinate via Teams for task updates.
* Ethan will take requirement 1, since they will be avaliable earlier and the groundwork must be layed before requirement 2 can begin.
* Support for opening multiple files within one app instance is considered the most complex requirement, so a follow up meeting will occur once Ashton's requirement is completed.
* Tasks will continue to be documented and assigned in Teams instead of GitHub for simplicity.
* Luis will follow up with the professor about the previous milestone grade, and demonstrate the requirements being completed on saturday.

**Action Items**

* **Luis:** Work on multi-filing support and follow up with the professor on saturday.
* **Ethan:** Work on documentation and implementing the 250 line storage requirement. Finalize task assignments and post them in Teams.
* **Ashton:** Focus on file compatibility.
* **All Members:** Attend the followup meeting and contribute to cleaning up the milestone.

**Next Meeting:** April 11, 2025, at 5:00 PM.